

Lower Oxford Township
Board of Supervisors Regular Meeting Minutes
Monday, July 13, 2026

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, Oxford, Pennsylvania, 19363, on Monday, July 13, 2026, at 7:00 p.m.

THE FOLLOWING WERE IN ATTENDANCE: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Moran-Sebastian; and five guests. Board Member, Robert J. McMahon, was absent.

CALL TO ORDER

Chairman Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Martin called for comments concerning items on the agenda. There were none.

Chairman Martin called for those who would like to appear on the agenda. There were none.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the minutes of the Board of Supervisors' regular meeting held on Monday, June 8, 2026. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

TREASURERS' REPORT

Mr. Roy moved to approve the bills from the General Fund in the amount of \$241,976.83. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve partial escrow release #11 for the Pine View Estates Phases 4 & 5 Subdivision and Land Development Plan in the amount of \$37,623.00 for work completed per the Township Engineer's recommendation letter dated July 7, 2026. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

The correspondence list was made available to the public and is available upon request.

ZONING OFFICER/CODES ENFORCEMENT OFFICER

Ms. Kinney stated that she issued seven residential permits; one commercial permit; two right-of-way permits; and fifteen use and occupancy permits for the month of June 2026.

Mr. Roy moved to approve Resolution No. 2026-21 to grant a ninety (90) day extension of the preliminary/final subdivision approval for the Kepler three-lot Subdivision, located at 410 Conner Road, Oxford, Pennsylvania, further identified by Tax Parcel No. 56-4-52, extending the approval through October 8, 2026, subject to the terms and conditions set forth in Resolution 2025-14. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve Resolution No. 2026-22 to grant a ninety (90) day extension of the preliminary/final subdivision approval for the Penn Delmar Power two-lot subdivision and land development plan, located at 2079 and 2083 Baltimore Pike, Oxford, Pennsylvania, further identified by Tax Parcel No. 56-8-84.5 and 56-8-84.4, extending the approval through October 29, 2026, subject to the terms and conditions set forth in Resolution 2026-13. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Ms. Kinney reported that an extension letter dated July 1, 2026, was received for Providence Place subdivision and land development plan located at 175 Limestone Road, Oxford, Pennsylvania, that will expire February 10, 2027.

Mr. Roy moved to approve the Zoning Officer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. Roy moved to approve the Engineer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. Roy moved to approve the Roadmaster's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY

Ms. Kinney presented the monthly report for the Oxford Area Sewer Authority that was held on Wednesday, June 17, 2026.

OXFORD AREA RECREATIONAL AUTHORITY

Ms. Kinney presented the monthly report for the Oxford Area Recreational Authority that was held on Thursday, June 18, 2026.

HISTORICAL COMMISSION

Ms. Kinney presented the monthly report for the Lower Oxford Township Historical Commission in the absence of Ella Dunmeyer. Supervisor Roy reported that he and Ms. Kinney attended the 2026 Municipal Preservation Award's Ceremony held at "The Barn" in Nottingham on Tuesday, June 23, 2026, where he accepted an award on behalf of the "Lower Oxford Township Leadership & Volunteers for their accomplishments in preserving, protecting, and promoting the historic resources of their municipality."

EMERGENCY MANAGEMENT

Supervisor Roy reported that Christiana Care's latest budget figures are closely aligned with projections of 42 patients per day. From August 2025 through June 2026, there were 36 flights and 12,454 patients to date. He also reported that Oxford Borough is considering five options to maintain police services to meet long term budget thresholds: 1) maintaining the current department, which would increase the budget by 25% the first year, 15% the second year, and 10% the third year; 2) reconstructing and downsizing the current department, with 4-5 officers eligible for retirement; 4) merging with SCC Regional Police Department, requiring all Oxford Police Officers to apply for positions; and 5) discontinuing municipal police services and relying on State Police. Supervisor Roy further reported that H.B. 2284 remains in committee.

OXFORD REGIONAL PLANNING COMMISSION

Mr. Brown reported that the Oxford Regional Planning Commission met on June 24, 2026. He noted that the meeting was brief, with discussion focused on the transportation subcommittee and if there was any interest in a data center workshop. The next virtual meeting is scheduled for July 22, 2026, at 7:00 p.m.

TAX COLLECTOR

Ms. Kinney reported \$817.82 was collected in current Real Estate Taxes and \$117.78 was collected for Fire Hydrant Taxes.

Mr. Roy moved to approve the Tax Collector's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Roy moved to approve Resolution No. 2026-23 to authorize a traffic control plan detour for Township Road bridge #35 during construction to commence on or about July 17, 2026. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

OTHER BUSINESS

None.

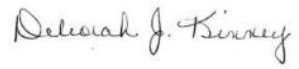
PUBLIC COMMENT

None.

ADJOURNMENT

Mr. Roy moved to adjourn at 7:43 p.m. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deborah J. Kinney".

Deborah J. Kinney, Secretary/Treasurer

*Copies of all reports are available upon request at Lower Oxford Township, 220 Township Road, Oxford, Pennsylvania.