

Lower Oxford Township
Board of Supervisors Regular Meeting Minutes
Monday, February 9, 2026

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, Oxford, Pennsylvania, 19363, on Monday, February 9, 2026, at 7:00 p.m.

THE FOLLOWING WERE IN ATTENDANCE: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Board Member, Robert J. McMahon; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Moran-Sebastian; and seven guests.

CALL TO ORDER

Chairman Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Martin stated that a fact-finding meeting was held Thursday, January 22, 2026, at 11:00 a.m. at the Township Building to review agenda items.

Chairman Martin called for comments concerning items on the agenda. There were none.

Chairman Martin called for those who would like to appear on the agenda. There were none.

APPROVAL OF MEETING MINUTES

Mr. Roy made a motion to approve the minutes of the Board of Supervisors reorganizational meeting held on Monday, January 5, 2026. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

TREASURERS' REPORT

Mr. McMahon moved to approve the bills from the General Fund in the amount of \$88,406.66. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

The correspondence list was made available to the public and is available upon request.

ZONING OFFICER/CODES ENFORCEMENT OFFICER

Subdivision and Land Development:

The Board reviewed 188 Scotts Lane LLC, expansion of existing use land development plan with the applicant's engineer, Adam Brower of Edward B. Walsh & Associates. Ms. Kinney stated that the Planning Commission recommended preliminary approval of the land development plan and corresponding waivers at their meeting on January 22, 2026. Mr. McMahon stated that based on his knowledge of the applicant's operations in the Oxford Borough, he asked Mr. Walsh about the planned uses for the buildings once they are completed, and whether the applicant intends to carry out any processing activities in them. Solicitor Sebastian explained to Mr. Brower that if processing or any additional uses are intended, the applicant needs to return to the Township to seek approval for those additional uses. Mr. Brower will follow-up with the applicant.

Mr. McMahon moved that the applicant for 188 Scotts Lane LLC land development plan widens and properly gravels Scotts Lane to accommodate emergency vehicles and tractor-trailers and submit the plans to Union Fire Company No. 1 for a review of emergency vehicle access. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Oatman Stormwater Maintenance Agreement for the two-lot subdivision located at 120 Roneys Corner Road, Oxford, Pennsylvania, further identified by Tax Parcel No. 56-8-120. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to approve Resolution No. 2026-09 for the Aaron King Sewage Facilities Planning Module submission for property located at 531 Bethel Road, Oxford, Pennsylvania, further identified by Tax Parcel No. 56-7-11 and authorize the Secretary to submit to the Pennsylvania Department of Environmental Protection for review and approval. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve Resolution No. 2026-10 for the Amos Lapp Sewage Facilities Planning Module submission for property located at 427 Conner Road, Oxford, Pennsylvania, further identified by Tax Parcel No. 56-4-34.1B and authorize the Secretary to submit to the Pennsylvania Department of Environmental Protection for review and approval. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve Resolution No. 2026-11 for the Stephen Beiler Sewage Facilities Planning Module submission for property located at 420 W. Branch Road, Oxford, Pennsylvania, further identified by Tax Parcel No. 56-9-24 and authorize the Secretary to submit to the Pennsylvania Department of Environmental Protection for review and approval. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to approve the Zoning Officer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. McMahon moved to approve the Engineer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. Roy moved to approve the Roadmaster's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY

Ms. Kinney presented the monthly report for the Oxford Area Sewer Authority that was held on Wednesday, January 21, 2026.

OXFORD AREA RECREATIONAL AUTHORITY

Ms. Kinney presented the January 2026 report on behalf of the Oxford Area Recreational Authority.

EMERGENCY MANAGEMENT

Mr. Roy reported that he met with Union Fire Company No. 1 on January 23, 2026, in preparation for the impending snowstorm. All emergency management personnel exchanged relevant information, and priority call lists were distributed based on urgency. Mr. Roy stated that there were no major incidents or noteworthy events that occurred in Lower Oxford Township as a result of the snowstorm.

OXFORD REGIONAL PLANNING COMMISSION

Mr. Brown reported that the ORPC conducted two virtual meetings on January 28th and February 3, 2026. During these sessions, Matthew Edmund, Executive Director of the CCPC, addressed the County's ongoing financial challenges. The budget was approved with no tax increase, though it was noted that several items were removed to achieve this outcome. As a result, there will be no funding allocated to the Comprehensive Plan for the current year. The goal remains to secure approval for the Comprehensive Plan by year-end to prevent potential legal fees associated with delays into 2027. Current efforts are concentrated on evaluating natural resources and existing conditions. The County is uncertain about the availability of funding for agricultural preservation projects supported by challenge grants this year. Additionally, discussions were held with a housing and economic development planner to address matters related to equitable housing opportunities. Mr. Brown further indicated that the Borough received \$320,000 for improvements to Oxford Memorial Park and noted that West Nottingham Township is considering the implementation of a data center ordinance.

TAX COLLECTOR

Ms. Kinney reported \$394.68 was collected in current Real Estate Taxes and \$363.48 was collected for Fire Hydrant Taxes.

Mr. Roy moved to approve the Tax Collector's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS

Mr. Roy moved to authorize the Solicitor to advertise the proposed Special Event Ordinance (No. 2026-02). Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Chairman Martin stated that he would like the Solicitor to proceed with developing a fire tax, as the Union Fire Company's funding model has changed and annual contribution fees are rising significantly.

NEW BUSINESS

Mr. McMahon moved to authorize the Solicitor to advertise the proposed Rubbish Ordinance (No. 2026-01). Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to acknowledge B.K. Campbell, Inc.'s payment request of \$201,099.96 for the Baltimore Pike Sewer Agreement and Conveyance and authorize the Township's Solicitor and Engineer to review receipts and recommend approval of payment.

PUBLIC COMMENT

Ms. Dunmeyer inquired about the purpose of the funds collected for Open Space.

ADJOURNMENT

Mr. McMahon moved to adjourn at 8:00 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

*Copies of all reports are available upon request at Lower Oxford Township, 220 Township Road, Oxford, Pennsylvania.