

Lower Oxford Township
Regular Board of Supervisors Meeting Minutes
Monday, September 9, 2024

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, Oxford, Pennsylvania, 19363, on Monday, September 9, 2024.

The following were in Attendance: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Member, Robert J. McMahon; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Sebastian; and six guests.

Chairman Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Martin called for comments concerning items on the agenda. There were none.

Chairman Martin called for anyone who would like recognition to appear on the agenda.

Mr. Robert Hotchkiss from SCCEMS gave an update on the current status of Medic 94. He stated that Lower Oxford Township is already at 250 calls this year vs. CY-2020 that had only 100 calls which is an increase of 39%. The majority of those calls were from the Lincoln University Campus. SCCEMS does not get funding from the Lincoln University Campus. He further stated that an additional paramedic was hired for daytime. He further stated that the new building is being funded by Penn Township by 90%. They are only paying for the paint. Appliances have been donated by Lowe's and they have had donations for furniture, etc. The new building will support seventeen townships. They are leasing from Penn Township for \$1 per year and will pay the utilities. They use the State contracts to replace vehicles every six years that start at \$65,000. The anticipated opening of Christiana Care is June 1, 2025.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the meeting minutes for the regular meeting held on August 12, 2024. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

TREASURER

Mr. McMahon moved to approve the bills from the General Fund in the amount of \$51,613.20. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve escrow release #6 for the Pine View Estates Phase 6 Subdivision and Land Development Plan in the amount of \$138,154.00 per Township Engineer's recommendation letter dated September 9, 2024. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to authorize the Secretary/Treasurer to transfer the remaining ARPA Funds from the Fulton Bank Account in the amount of \$266,717.87 to Citadel ARPA Fund Account and close the Fulton Bank ARPA Account. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

Chairman Martin stated that the correspondence list is available to the public on the table at the entrance of the meeting room.

ZONING/CODES ENFORCEMENT OFFICER

Mrs. Kinney issued four zoning permits, two single event permits, two building permits, two use and occupancies for the month of August 2024.

Mrs. Kinney reported that she received an extension letter for Providence Place dated August 30, 2024, granting the Board of Supervisors an extension of time to review the subdivision and land development plan until January 14, 2025.

Mr. Roy moved to approve the Zoning Officer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. McMahon moved to approve the Engineer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. McMahon moved to approve the Roadmaster's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA RECREATIONAL AUTHORITY

Mrs. Kinney presented the report provided by the Oxford Area Recreational Authority for July 2024.

OXFORD AREA SEWER AUTHORITY

Mrs. Kinney presented her report for the Oxford Area Sewer Authority that was held on Wednesday, August 21, 2024.

HISTORICAL COMMISSION

Ms. Blair Fleischmann presented the Historical Commission report in the absence of Jay Eaton. Ms. Fleischmann stated that the Historical Commission is working with the Chester County Planning Commission for the 250th Anniversary Celebration. They have two interpretive sites: Historical Association in the Borough of Oxford and Glenroy Preserve. She stated that they are working on signage for the Community Center in Lincoln University.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Joel Brown reported that the committee met on August 28, 2024, via Zoom. He stated that they discussed the draft review letter for Herr's Farm. The Borough was awarded a Multimodal grant in the amount of \$850,000 from PennDOT to increase the funding for Niblock Alley. There was discussion regarding the Frost Development (Moran Tract) with regards to the issue of the proposed water supply that crosses East Nottingham Township and Oxford Borough. Mark Gallant provided a draft of the Multi-municipal Comprehensive Plan public survey and asked for feedback and any additional questions that the committee thought should be added. The next virtual meeting will be held on September 25, 2024, at 7:00 p.m.

TAX COLLECTOR

Mrs. Kinney reported that a total of Real Estate Taxes collected for July 2024 totaled \$185.70 and Fire Hydrant Taxes totaled \$43.42.

Mr. Roy moved to approve the Tax Collector's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS

Discussion took place regarding fire and emergency protection tax ordinance. Solicitor, Sebastian, stated that the Township has the ability as a second-class township that up to 3 mils can be used for fire emergencies. The Township has the option to adopt a tax ordinance limited to fire protection only.

Mr. Roy made a motion to table the fire protection tax ordinance for this year. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

NEW BUSINESS

Mr. Roy moved to approve the updated Open Records Policy. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to elect Clyde Holman and Andrew Boni for the PSATS Municipal Pension Trust Board of Trustees for a term of two years from January 1, 2025, through December 31, 2027, and authorize the Secretary/Treasurer to submit the ballot to PSATS on behalf of the Board of Supervisors of Lower Oxford Township. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the proposal from "Reliance Matrix" for Current Life/AD&D and Short-Term Disability Insurance in the amount of \$255.97 per month which is a \$5 increase from last year and authorize the Secretary/Treasurer to contact Robert Micheletti with the decision. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OTHER BUSINESS

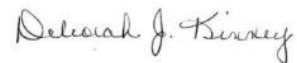
Mr. Martin reminded everyone that Large Trash Day is Friday, October 4th from 7:00 a.m. until 3:00 p.m. and Saturday, October 5th from 7:00 a.m. until 1:00 p.m.

Mr. Martin gave an update on the Calvary Road Bridge project and reported that PECO has held up the progress on the construction of the bridge due to the timeframe in which to de-energize the electric lines.

PUBLIC COMMENTS

Mr. Roy moved to adjourn at 8:05 p.m. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, Pennsylvania, upon request.