

Lower Oxford Township
Regular Board of Supervisors Meeting Minutes
Monday, May 13, 2024

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, May 13, 2024.

The following were in Attendance: Supervisors: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Member, Robert J. McMahon; Roadmaster, Steve Price; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Sebastian; and seven guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Ed Miller, 204 Hinson Drive, Oxford, would like to be recognized on the agenda when the Board of Supervisors discusses the Conner Road incident regarding the eight-year-old boy that was hit by a DUI driver.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the meeting minutes for the regular meeting held on April 8, 2024. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

TREASURER

Mr. McMahon moved to approve the bills from the General Fund in the amount of \$95,993.07 and \$18,391.52 from the Open Space Fund. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Ms. Kinney stated that the Township was awarded the 2022 Recycling Grant in the amount of \$8,009.15 and is awaiting receipt of payment.

Mr. Roy moved to approve the Treasurer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

Chairman Martin stated that the correspondence list is available on the table at the back of the meeting room.

ZONING OFFICER

Ms. Kinney stated that there were six building permits, three sign permits, and two use and occupancies issued for the month of April 2024. A letter was received for the Wyncote/Dambro Subdivision and Land Development Plan on April 30, 2024, granting an extension of time for review until November 15, 2024, and a letter was received for Providence Place land development plan dated May 1, 2024, granting an extension of time until September 30, 2024.

Mr. McMahon moved to approve Resolution No. 2024-13 for John S. & Malinda G. Fisher Sewage Facilities Planning Module located at 187 Scroggy Road, Oxford, Pennsylvania, Chester County, further identified by Tax Parcel No. 56-8-38.6, and authorize the Secretary/Treasurer to forward to the Pennsylvania Department of Environmental Protection for review and approval. Seconded by Mr. Roy. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Zoning Officer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. McMahon moved to approve the Engineer's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. McMahon moved to approve the Roadmaster's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY – Mrs. Kinney reported that the Sewer Authority met on Wednesday, April 17, 2024, at 7:00 p.m. Monthly bills were approved in the amount of \$102,487.62. There is one outstanding septage bill totaling \$345.60 that is 30 days or more past due. The PA Half Program is back in operation, and they have already contacted the Authority and made an inquiry regarding one of the accounts.

OXFORD AREA RECREATIONAL AUTHORITY – The committee met on Thursday, March 21, 2024, at 6:30 p.m. at the Lower Oxford Township Building. The grant for the masterplan has been executed. The mowing bid was awarded to Siple’s Lawn Care pending verification of insurance. Discussion regarding preparation of a bid package for care-taking of the property. A motion was made to accept YSM proposal for a new overall plan for all three parcels of the park. An events meeting is scheduled for April 30, 2024, at 6:30 p.m. at the West Nottingham Township Building.

EMERGENCY MANAGEMENT – Mr. Roy reported that fencing has been placed all around the Christiana Care site and advertising signs have been placed in front of the property.

OXFORD REGIONAL PLANNING COMMITTEE - Mr. Brown reported that an in-person meeting was held on Wednesday, April 24, 2024. Topics of discussion were the burned-out properties in the Oxford Borough and the possibility of including a movie theater, The Frost Development was discussed with regards to an ordinance allowing meadows and updated comprehensive plan maps. The next meeting will be held virtually on Wednesday, May 22, 2024, at 7:00 p.m.

TAX COLLECTOR - Mrs. Kinney reported that a total of \$152.57 was collected for Real Estate Taxes and \$159.15 for Fire Hydrant Taxes for April 2024.

Mr. Roy moved to approve the Tax Collector’s Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OTHER BUSINESS

Ms. Kinney stated there are several dilapidated buildings and properties that require a more specific ordinance in order to enforce health, safety, and welfare. A property maintenance code that is a component of the UCC and nuisance ordinances were discussed. Solicitor, Sebastian, will look into revising the nuisance ordinance to enable the Zoning Officer and/or Building Code Official to enforce unsafe buildings and hazardous property conditions.

Mr. Miller, 204 Hinson Drive, Oxford, asked the Board of Supervisors questions regarding signage for both entrances of the Pine View Development due to motorists using it as a shortcut to get from Baltimore Pike to Conner Road. He also had a concern regarding an eight-year-old boy that was hit by a DUI driver on Conner Road and asked that the Township consider a speed study to determine if this road warrants a speed limit sign. Ms. Kinney will contact the Township Engineer to attain his advice on the matter and will have it ready for discussion at the next Board of Supervisors meeting on June 10, 2024.

Bid Openings:

Mr. McMahon moved to award the Equipment Rental bid to Long’s Asphalt in the amount of \$152,919.00 for the 2024 Roads Project and authorize the Secretary/Treasurer to notify them of the results. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to award the Seal Coat bid to Asphalt Industries in the amount of \$98,450.00 for the 2024 Roads Project and authorize the Secretary/Treasurer to notify all bidders of the results. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to award the Fuel bid to Alger Oil for Diesel #2 with additive in the amount of \$14,919.50 and for Heating Oil #2 with additive in the amount of \$2,838.90 and authorize the Secretary/Treasurer to notify them of the results. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to award the Salt Shed Expansion bid to Long View Contracting in the amount of \$44,900.00 and authorize the Secretary/Treasurer to notify all bidders of the results. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

PUBLIC COMMENTS

Ms. Watters asked about a burn ordinance due to a recent incident at a property located on Regent Circle that had neighbors upset over burning exotic grasses.

Mr. McMahon moved to adjourn at 8:01 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,

Deborah J. Kinney

Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.