

**Lower Oxford Township**  
**Regular Board of Supervisors Meeting Minutes**  
**Monday, February 12, 2024**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, February 12, 2024.

The following were in Attendance: Supervisors: Kevin R. Martin; Noël A. Roy; Robert J. McMahon; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Sebastian; and eight guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

Mr. Frank Morris who resides at 385 Scroggy Road, Oxford, had a complaint regarding his neighbor at 383 Scroggy Road, Oxford. Mr. Morris stated that it appears his neighbor is receiving large shipments in 18-wheel trucks that deliver all hours of the early morning starting at around 3:00 a.m. One of the trucks pulled into Mr. Morris' driveway and broke down doing damage to his property. Ms. Kinney stated she will make a site visit and speak with his neighbor to see if it is a farm-related business or one of a commercial nature.

**APPROVAL OF MEETING MINUTES**

*Mr. Roy moved to approve the meeting minutes for the Re-organizational meeting held on January 2, 2024. Mr. Martin seconded the motion. Mr. McMahon abstained. All in favor. MOTION CARRIED.*

**TREASURER**

*Mr. Roy moved to approve the bills from the General Fund in the amount of \$374,465.10. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**CORRESPONDENCE**

Chairman Martin stated that the correspondence list is available on the table at the back of the meeting room.

**ZONING OFFICER**

*Mr. McMahon moved to approve the two-lot subdivision for David & Ruth King located at 593 Bethel Road, Oxford Pennsylvania, further identified by Tax Parcel No. 56-7-10. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the On-Lot Sewage Maintenance Agreement for John S. and Malinda G. Fisher project located at 187 Scroggy Road, Oxford, Pennsylvania, further identified by Tax Parcel No. 56-8-38.6. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the Zoning Officer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**ENGINEER**

*Mr. McMahon moved to approve the Engineer's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**ROADMASTER**

*Mr. Roy moved to approve the Roadmaster's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**OXFORD AREA SEWER AUTHORITY** – Mrs. Kinney reported that the Sewer Authority met on Wednesday, January 17, 2024, at 7:00 p.m. Monthly bills were paid in the amount of \$86,917.87 and the outstanding balance on unpaid sewer bills is \$445,607.21. Lien letters were processed and mailed out on January 12, 2024. The proposed driveway to the Amish Produce Auction through Osborne Road was discussed. State Representative Lawrence had contacted Mr. Busch summer of 2023 to inquire about an additional access drive through the Osborne Sprayfield property from Osborne Road in order to gain access to the Oxford Produce Auction located on Union

School Road. Mrs. Kinney presented recorded plans of the Osborne Sprayfield delineating wetlands and an easement agreement between the Summers' property and the Oxford Area Sewer Authority that would prohibit any construction and additional traffic to that area. Mr. McMahon expressed concerns that a survey was conducted at the authorization of Sewer Authority Director, David Busch, without prior notification to the Board of Supervisors and that a meeting transpired with Representative Lawrence and Mr. Petersheim prior of notice to the Board.

**HISTORICAL COMMISSION** – No report.

**EMERGENCY MANAGEMENT** – Mr. Roy reported that he spoke with the County Commissioner regarding Christiana Care's opening in Jennersville. He stated that within the next two months they will commence groundbreaking. There is an anticipated grand-opening during the first quarter of 2025.

**OXFORD REGIONAL PLANNING COMMITTEE** - Mr. Brown reported that a virtual meeting was held on January 24, 2024. They discussed Big Elk Creek State Park funding options and that they have decided to hold off on the campsites for now. A brief discussion on proposed legislation to charge public utilities that are to be sold for their fair market value. Also discussed the upcoming kick-off meeting for the Municipal Comprehensive Plan Updates that will be held on February 28, 2024.

**TAX COLLECTOR** - Mrs. Kinney reported that she collected \$3.14 for Real Estate Taxes and no monies were collected for the 2023 Fire Hydrant Taxes.

*Mr. McMahon moved to approve the Tax Collector's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**OLD BUSINESS** – None

**NEW BUSINESS**

*Mr. Roy moved to approve funding for agricultural purchases of five parcels that include 56-7-1.1, 56-3-7, 56-3-8, 56-5-10, and 56-3-31 that will include approximately 154.7 acres. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to adopt Ordinance No. 2024-01 for the updates to the "Lower Oxford Township Stormwater Management Ordinance." Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

The Township received the 2024 Act 44 Disclosure Form from the Pennsylvania Municipalities Pension Trust on February 5, 2024, and it is posted at the Township Building as well as the Township website that is required by Chapter 7-A of Act 44 of 2009 (also known as the Municipal Pension Plan Funding Standard and Recovery Act).

*Mr. McMahon moved to authorize the Secretary to send a letter to PennDOT stating that they have no objections to PennDOT conducting a traffic study on Scroggy Road if there are no monetary obligations to the Township. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**PUBLIC COMMENTS**

Ms. Watters inquired as to what changes were made to the stormwater ordinance. Ms. Sebastian stated that there were no significant changes and that we are still at 1,000 sq. ft. initial impervious surface.

*Mr. McMahon moved to adjourn at 7:58 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.