

Lower Oxford Township Regular Board of Supervisors Meeting Minutes December 11, 2023

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, December 11, 2023.

The following were in Attendance: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Member, Robert McMahon; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winnie Moran-Sebastian; and six guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Mr. Martin asked if there were any comments concerning items on the agenda. There were none.

Mr. Roy moved to amend the agenda to add Resolution No. 2023-21 for the Reedville Business Park Land Development Plan and Resolution No. 2023-22 for the Reedville Village Land Development Plan under the Codes Enforcement Officer Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Linda Oatman who lives at 550 Street Road in Oxford expressed her concerns to the Board of Supervisors regarding large tractor trailer trucks that travel the portion of Street Road by the old mill that keep getting stuck on the bridge and damaging it. She realizes that it is a state road but would like the Board to write a letter to PennDOT to make them aware of the hazardous situation with the large tractor trailers traveling over that bridge and the damage that has already been done. The Board asked the Secretary to contact State Representative, John Lawrence, and make him aware of the situation.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the meeting minutes for the regular meeting held on November 13, 2023. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

TREASURER

Mr. Roy moved to approve the bills from the General Fund in the amount of \$54,232.75. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

Chairman Martin stated that the correspondence list is available on the table at the back of the meeting room.

ZONING OFFICER

Mr. McMahon moved to approve Resolution No. 2023-21 to extend the Reedville Business Park Land Development Plan until June 30, 2024. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to approve Resolution No. 2023-22 to extend the Reedville Village Land Development Plan until June 30, 2024. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney stated that she received a ninety-day extension letter dated December 8, 2023, for the David & Malinda King 2-Lot Subdivision located 591 and 593 Bethel Road, Oxford, that will expire on March 10, 2024.

Mrs. Kinney stated that she received an extension letter dated December 11, 2023, for the William Kepler, Jr. 2-Lot Subdivision located at 401 Conner Road, Oxford, that will expire on December 30, 2024.

Mr. Roy moved to approve the Zoning Officer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. Roy moved to approve the Roadmaster's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY – Mrs. Kinney reported that the Sewer Authority met on Wednesday, November 15, 2023, at 7:00 p.m. Total revenue collected in the amount of \$430,145.11, total septage revenue collected in the amount of \$26,244.96 and expenditures in the amount of \$125,497.72 for October 2023. Total bills paid in the amount of \$181,528.73. There were one-hundred and ten shut-off notices sent. Lien letters are currently being processed and will be mailed out early January 2024. There was no new developer activity to report. Lagoon dredging began in October and is one-third complete.

EMERGENCY MANAGEMENT - Mr. Roy stated that the Union Fire Company No. 1 will hold their meeting on Monday, December 18, 2023.

OXFORD REGIONAL PLANNING COMMITTEE - Mr. Brown reported that the ORPC held a virtual meeting on Wednesday, December 4, 2023. Discussion included municipal comprehensive plan update and a possible tie-in to the water line. Annual fees for the Comprehensive Plan update were discussed. The next virtual meeting will be held on January 24, 2024.

TAX COLLECTOR - Mrs. Kinney reported that she received \$228.93 from the Chester County Treasurer for Real Estate Taxes and there were no monies collected for the Fire Hydrant Taxes for November 2023.

Mr. Roy moved to approve the Tax Collector's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

NEW BUSINESS

Mr. Roy moved to approve and adopt the 2024 Budgets for the General Fund, State Fund, Open Space Fund, and ARPA fund. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve and sign the 2024 Union Fire Co. No. 1 Fire Protection Contract in the amount of \$111,733.00 and the Ambulance Division Contract in the amount of \$93,451.00. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve Resolution No. 2023-23 authorizing collection of Lower Oxford Township's Real Estate Taxes by the Chester County Treasurer. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OTHER BUSINESS

The Board of Supervisors discussed a "No Parking Ordinance" that would pertain to the developments to deter motor vehicles from parking in the roadways. Ms. Kinney will send a listing of the roads to the Solicitor for the ordinance.

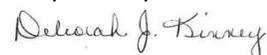
PUBLIC COMMENTS

Mr. Farber asked what measures, if any, are being taken by the municipalities to hold the Union Fire Company No. 1 accountable to justify their large increases each year? Mr. Martin explained that the Union Fire Company is required to conduct an annual audit and make those findings available to the Oxford Borough and the participating municipalities.

Ms. Watters asked if a letter was sent to Oxford Area Sewer Authority regarding the discrepancy in tree replacement, spray nozzles that continually fail, and the installation of wind meters that were discussed at a prior board meeting. Solicitor Sebastian stated that she sent an email to the Executive Director, David Busch. Ms. Watters stated that she would like a letter to be sent from the Township. The Board of Supervisors directed the Secretary to send a letter to the Sewer Authority with her concerns.

Mr. Roy moved to adjourn at 8:03 p.m. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.