

Lower Oxford Township Regular Board of Supervisors Meeting Minutes September 11, 2023

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, September 11, 2023.

The following were in Attendance: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Member, Robert McMahon; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winnie Moran-Sebastian; and five guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Mr. Martin asked if there were any comments concerning items on the agenda. There were none.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Mr. James Lefore who resides at 416 Calvary Road, Nottingham, Pennsylvania, expressed his concerns to the Board regarding vehicles speeding down Calvary Road and the potholes on Forge Road.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the meeting minutes for the regular meeting held on August 14, 2023. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

TREASURER

Mr. McMahon moved to approve the bills from the General Fund in the amount of \$45,773.23. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

Chairman Martin stated that the correspondence list is available on the table at the back of the meeting room.

ZONING OFFICER

Mr. Roy moved to approve the Zoning Officer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. McMahon moved to approve the Engineer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. Roy moved to approve the Roadmaster's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY - Mrs. Kinney stated that the Authority met on Wednesday, August 16, 2023, at 7:00 p.m. Revenue and Expenditures for July 2023 totaled \$132,599.67. Total bills paid were in the amount of \$156,474.78. The balance on the outstanding sewer bills totaled \$102,102.35. There was no new developer activity to report. The recent storms caused damage to the spray nozzles and a claim was submitted to Cincinnati Insurance Company. A pre-construction meeting is scheduled for the week of August 21, 2023, for the lagoon dredging project. Due to capacity being met at the landfill, the Sewer Authority is looking into different alternatives for dumping the sludge.

OXFORD AREA RECREATIONAL AUTHORITY – The Recreational Authority met on August 17, 2023. The Natural Playground ceremonies were well attended. A new member has been appointed to Elk Township. The annual Haunted Park and Hayride will be held on Friday, October 13th and Saturday, October 14th from 6:00 p.m. until 10:00 p.m. There will be a free Spooky Park and Treats on Saturday, October 14th from noon to 3:00 p.m. with trunk or treat, bouncy houses, face painting, a mini-maze and much more. An annual audit report was sent to the Municipalities on September 1st. Municipalities will receive a copy of the proposed budget for 2024.

HISTORICAL COMMISSION – No report.

EMERGENCY MANAGEMENT - Mr. Roy reported that the fugitive that has escaped has caused businesses to lose money due to them being shut down. The State Police believe the fugitive is still in Chester County. Mr. Roy also stated that there are huge increases in emergency services for FY2024.

OXFORD REGIONAL PLANNING COMMITTEE - Mr. Brown reported that the ORPC held a virtual meeting on Wednesday, August 23, 2023. The cost estimate for each Township/Borough for Comprehensive Plan update is approximately \$2,240 per year for the next two and a half years and an in-person meeting will be held in November or December.

TAX COLLECTOR - Mrs. Kinney collected \$134.68 for August Real Estate Taxes and \$70.65 was collected for the Fire Hydrant Tax.

Mr. Roy moved to approve the Tax Collector's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

NEW BUSINESS

Mr. McMahon moved to approve the Oxford Regional Planning Committee's Vision Partnership Program Technical Assistance Service Agreement. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to elect Jack Hines and Marvin Meteer for the PSATS Health Insurance Cooperative Trust Board of Trustees for a term of two years from January 1, 2024, through December 31, 2026, and authorize the Secretary/Treasurer to submit the ballot on behalf of the Board of Supervisors of Lower Oxford Township. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS

Mrs. Kinney stated that the information for the Deed of Dedication for Bentley Drive was submitted successfully to PennDOT on September 1, 2023.

OTHER BUSINESS

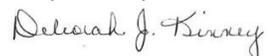
A reminder that the Fall Large Trash Day is scheduled for September 29, 2023, from 7:00 a.m. until 3:00 p.m. and Saturday, September 30, 2023, from 7:00 a.m. until 1:00 p.m.

Mrs. Kinney stated that a thank you from Roger Temple who resides at 135 College Circle, Lincoln University, PA, to the Roadmaster and Supervisors for approving the lines that were painted on the roadways. It was very much appreciated.

PUBLIC COMMENTS - NONE

Mr. Roy moved to adjourn at 7:40 p.m. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.