

Lower Oxford Township Regular Board of Supervisors Meeting Minutes August 14, 2023

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, August 14, 2023.

The following were in Attendance: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winnie Moran-Sebastian; and five guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Mr. Martin asked if there were any comments concerning items on the agenda. There were none.

Mr. Martin stated that a fact finding meeting was held on Thursday, August 10, 2023, at 7:00 p.m. to discuss conditions to be placed on the Oxford Farm Market Conditional Use and other zoning matters.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Ms. Bresler, Oxford Public Library, wanted to thank the Board of Supervisors for their continued support to the Oxford Library. She also gave an update of the programs and events for the remainder of 2023 and encouraged the public to utilize the library resources.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the meeting minutes for the regular meeting held on July 10, 2023. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

TREASURER

Mr. Roy moved to approve the bills from the General Fund in the amount of \$56,833.92. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

Chairman Martin stated that the correspondence list is available on the table at the back of the meeting room.

ZONING OFFICER

Mr. Roy moved to approve the Sewage Facilities Planning Module for the Reedville Village and the Reedville Business Park Subdivision and Land Development Plan by Resolution No. 2023-14 and authorize the Secretary/Treasurer to forward to the Pennsylvania Department of Environmental Protection for review. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Zoning Officer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. Roy moved to approve the Engineer's report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. Roy moved to approve the Roadmaster's Report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY - Mrs. Kinney stated that the Authority met on Wednesday, July 19, 2023, at 7:00 p.m. Revenue and Expenditures for June 2023 totaled \$138,493.74. Total bills paid were in the amount of \$156,474.78. The balance on the outstanding sewer bills totaled \$107,734.12. There was no new developer activity to report. There are no outstanding septage bills 30 days or more past due. The authority received bids for the lagoon solids removal and accepted the bid from Noble Environmental in the amount of \$597,866.00.

OXFORD AREA RECREATIONAL AUTHORITY – No report.

HISTORICAL COMMISSION – No report.

EMERGENCY MANAGEMENT - Mr. Roy stated that he spoke with the Union Fire Company regarding the Volunteer Fireman's Relief Association audit, with regards to the check from Lower Oxford Township that wasn't deposited into their account until February 2023. Mr. Roy stated that during their audit they had discovered that it was deposited into the wrong account. Once the error was found it was quickly deposited into the correct account.

OXFORD REGIONAL PLANNING COMMITTEE - Mr. Brown reported that the ORPC held a virtual meeting on Wednesday, July 26, 2023. The Comprehensive Plan's ten year review will begin in October 2023, and extend for approximately two years. In March 2024, they will obtain public input. There will be no August meeting and the next virtual meeting is scheduled for September 27, 2023.

TAX COLLECTOR - Mrs. Kinney collected \$190.31 for June and \$444.31 for the July Real Estate Taxes. There were no Fire Hydrant Taxes collected during July 2023.

Mr. Roy moved to approve the Tax Collector's Report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

NEW BUSINESS

Fall Large Trash Day

Mr. Roy moved to approve Friday, September 29th from 7:00 a.m. until 3:00 p.m. and Saturday, September 30th from 7:00 a.m. until 1:00 p.m. and authorize the Secretary to advertise. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Stormwater Ordinance Update

Solicitor, Sebastian, stated that the Stormwater Ordinance should be ready for September 11, 2023, Board meeting.

Bentley Drive – Deed of Dedication Discussion

Mr. Roy moved to approve Resolution No. 2023-15 to dedicate Bentley Drive to Lower Oxford Township and authorize the Secretary to submit the application to PennDOT. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Zoning Hearing Board Variance – 204 Warwick Court, Oxford, PA – Tax Parcel No. 56-9-33.16

Ms. Kinney reminded the Board of Supervisors that the Zoning Hearing Board will meet on Tuesday, August 15, 2023, at 7:00 p.m. to hear the Zoning Hearing Variance for a setback for 204 Warwick Court, Oxford, PA 19363.

OLD BUSINESS - NONE

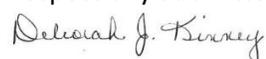
OTHER BUSINESS

Mr. Roy moved to authorize the Secretary/Treasurer to purchase a large screen TV for the Boardroom and not to exceed \$800.00 and purchase I-Pads for the Board of Supervisors, Solicitor, and Secretary and not to exceed \$500.00 for each. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

PUBLIC COMMENTS - NONE

Mr. Roy moved to adjourn at 7:43 p.m. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.