

Lower Oxford Township Regular Board of Supervisors Meeting Minutes July 10, 2023

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, July 10, 2023.

The following were in Attendance: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Member, Robert McMahon; Secretary/Treasurer, Deborah J. Kinney; Winnie Moran-Sebastian; and six guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Mr. Martin asked if there were any comments concerning items on the agenda. There were none.

Mr. Martin stated that an executive session was held on July 6, 2023, after the Oxford Farm Market's Conditional Use Hearing to discuss the conditions for the Oxford Farm Market.

RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA

Tmothy Jackson and Erica Gosnell of 185 Township Road, Oxford, claimed that mud on the Stoltzfus farm located at 150 Township Road, Oxford, had runoff onto their property and into their inground pool during an unusual heavy rainfall. Solicitor Sebastian asked if there had been any recent changes to the layout of their land. Mr. Jackson responded that the only change was the newly constructed inground pool. Mr. Jackson further stated that he has hired someone to put in a swale to avoid runoff into the pool. Mr. Jackson suggested that the Township should consider ditching the road to help control future runoff.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the meeting minutes for the regular meeting held on June 12, 2023. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

TREASURER

Mr. McMahon moved to approve the bills from the General Fund in the amount of \$75,159.83. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

Chairman Martin stated that the correspondence list is available on the table at the back of the meeting room.

ZONING OFFICER

Mr. McMahon moved to approve the Zoning Officer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. McMahon moved to approve the Engineer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ROADMASTER

Mr. Roy moved to approve the Roadmaster's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY - Mrs. Kinney stated that the Authority met on Wednesday, June 21, 2023, at 7:00 p.m. Revenue and Expenditures for May 2023 totaled \$757,909.38. Total bills paid were in the amount of \$156,474.78. The balance on the outstanding sewer bills totaled \$165,162.48. There was no new developer activity to report. There were eighty-seven shut-off notices mailed on May 22, 2023. A total of 74% of past due balances have been collected to date. Mr. Busch was able to negotiate a new electric contract at \$0.07086KW starting January 2024.

OXFORD AREA RECREATIONAL AUTHORITY – The OARA met on Thursday, June 15, 2023, at the Oaks Road Parcel. Lower Oxford Township is now on the schedule for trash removal from July through December. The grand opening of

“Down on the Farm” Natural Playground was held on Saturday, June 17, 2023. The shed roof has been replaced with a metal roof and the shed doors have been reinforced due to a break-in attempt. Events are being rescheduled because the trails are in poor condition. The next scheduled meeting will be held on Thursday, July 20, 2023.

HISTORICAL COMMISSION – No report.

EMERGENCY MANAGEMENT - Mr. Roy stated that there were no emergencies reported, however, there were constant flood warnings issued.

OXFORD REGIONAL PLANNING COMMITTEE - Mr. Brown reported that the ORPC held a virtual meeting on Wednesday, June 28, 2023. The Comprehensive Plan was discussed and the update is scheduled for this Fall. The next virtual meeting will be held on July 26, 2023.

TAX COLLECTOR - Mrs. Kinney collected \$66.78 for the Fire Hydrant Taxes and is currently awaiting the report from the Chester County Treasurer for the Real Estate Taxes.

Mr. Roy moved to approve the Tax Collector’s Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

NEW BUSINESS

Stormwater Ordinance Update

Mr. Roy moved to authorize the Solicitor to advertise for the Stormwater Ordinance Update Hearing for the next Board of Supervisors meeting on August 14, 2023. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Bentley Drive – Deed of Dedication Discussion

Mr. McMahon moved to authorize the Solicitor to notify the developer, BK Campbell, that all documents for the deed of dedication for Bentley Drive must be in by July 30, 2023. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Zoning Hearing Board Variance – 204 Warwick Court, Oxford, PA – Tax Parcel No. 56-9-33.16

Mr. Roy made the recommendation to take no position on the Zoning Hearing Variance for 204 Warwick Court, Tax Parcel No. 56-9-33.16 with regards to a reduced setback for an accessory building due to having two front yards and authorize the Zoning Officer, Deborah Kinney, and Solicitor, Winifred Sebastian, to attend the hearing. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS - NONE

OTHER BUSINESS

Mr. Roy moved to authorize the Secretary/Treasurer to get pricing for I-Pads and a large screen TV for the Boardroom. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

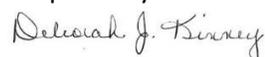
Mr. Roy moved to authorize the Roadmaster to obtain prices for a generator for the Township Building. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

PUBLIC COMMENTS

Ms. Julie Brady questioned the correspondence list regarding the Union Fire Company No. 1 – Volunteer Fireman’s Relief Association Non-Conforming Audit. Mr. Roy will speak to the Union Fire Company Chief to follow-up on those comments made by the Department of the Auditor General Bureau of Fire Audits.

Mr. McMahon moved to adjourn at 8:50 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.