

## **Lower Oxford Township Regular Board of Supervisors Meeting Minutes June 12, 2023**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, June 12, 2023.

The following were in Attendance: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Member, Robert McMahon; Secretary/Treasurer, Deborah J. Kinney; Winnie Moran-Sebastian; and eleven guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Mr. Martin asked if there were any comments concerning items on the agenda.

### **RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

Lt. Daniel Steele of the Avondale State Police was in attendance and presented the Township with an update with regards to State Police responses in the Township from 2021 through 2022.

Chris Watters of 384 Swinton Court made a request to the Board of Supervisors to post a speed limit sign on Union School Road. Her concern is with the Amish buggies making a left onto Union School Road from Route #10 going to the Produce Auction. She stated that it is a very unsafe situation. Ms. Watters further stated that she spoke with Donald Centofante, a PennDOT Representative, who sent her an email confirming that PennDOT would do a traffic study on Route #10 and Union School Road but would need a letter from the Board of Supervisors that they are in agreement. Mr. McMahon stated that the Amish could possibly use the left turn lane at Route #10 and Wyncote Drive to get to the Produce Auction as an alternative route that would be much safer.

*Mr. Roy moved to send a letter to PennDOT stating that Lower Oxford Township has no problem with PennDOT conducting a traffic study as long as there is no monetary obligation from Lower Oxford Township for this request. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

Jennifer Smith of 137 White Doe Drive, Lincoln University, stated that she received a violation notice for chickens and a rooster. She stated that her daughter keeps the chickens for emotional support. She said she removed the rooster but would like the Supervisors to consider lowering the minimum acreage for chickens. Mr. Martin stated that the Township lowered the minimum acreage from ten acres to two acres to allow more residents to have chickens. At this time the Board has no plans to revise the ordinance.

### **APPROVAL OF MEETING MINUTES**

*Mr. McMahon moved to approve the meeting minutes for the regular meeting held on May 8, 2023. Mr. Roy seconded the motion. MOTION CARRIED.*

### **TREASURER**

*Mr. McMahon moved to approve the bills from the General Fund in the amount of \$192,744.56. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve Escrow Release #7 in the amount of \$8,847.00 for the Pine View Estates Phase III project by Township Engineer's recommendation letter dated May 8, 2023, leaving a remaining balance of \$207,648.00. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

### **CORRESPONDENCE**

Chairman Martin stated that the correspondence list is available on the table at the back of the meeting room.

### **ZONING OFFICER**

*Mr. Roy moved to approve the Zoning Officer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**ENGINEER**

*Mr. Roy moved to approve the Engineer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**ROADMASTER**

*Mr. McMahon moved to approve the Roadmaster's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**OXFORD AREA SEWER AUTHORITY** - Mrs. Kinney stated that the Authority met on Wednesday, June 21, 2023, and reported the status on the following projects: Langston Subdivision – Review of project escrows and security agreement are progressing; Wicklow Subdivision – Work continues on the South Baltimore Pike line. Five customers have received shut-off notices and there are three properties that will be processed for foreclosures for non-payment of sewer bills. The next scheduled meeting will be held on July 19, 2023, at 7:00 p.m.

**OXFORD AREA RECREATIONAL AUTHORITY** – The OARA met on Thursday, May 18, 2023. The Board of Supervisors and Council Members are invited to attend the grand opening of “Down on the Farm” Natural Playground on Saturday, June 17, 2023, at 1:00 p.m. An application was made for a 2023 Dockstader Foundation Grant for repairs to trails at the main park but was not successful. The events committee reported that they are working on future possibilities for fund raisers and had discussions on whether alcohol should be made a part of the events. Mrs. Kinney stated that Mr. Astle contacted the Township and had questions regarding the Township's Agreement with the OARA. Ms. Sebastian stated that the Lower Oxford Township adopted a resolution to join the Recreation Authority, however, it appears the agreement was never signed. Ms. Sebastian is looking into this and will advise the Board accordingly.

*Mr. Roy moved that the Township is not in favor of serving or allowing alcohol at the events held for the Oxford Recreation Authority. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**HISTORICAL COMMISSION** – No report.

**EMERGENCY MANAGEMENT** - Mr. Roy reported that he and his wife attended the Save Chester Water event “Public Water Independence Day” held at the reservoir on Saturday, June 3, 2023.

**OXFORD REGIONAL PLANNING COMMITTEE** - Mr. Brown reported that the ORPC held a virtual meeting on May 24, 2023. They discussed the Committee's updates to the webpage. The next meeting will be held on June 28, 2023, and they will discuss the scope of work and the Comprehensive Plan update that will be scheduled for September or October of 2023.

**TAX COLLECTOR** - Mrs. Kinney collected \$158.23 for the Fire Hydrant Taxes and a total of \$1,873.38 from the Chester County Treasurer for the Real Estate Taxes.

*Mr. Roy moved to approve the Tax Collector's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**NEW BUSINESS**

*Mr. McMahon moved to adopt the updated Fee Schedule by Resolution No. 2023-13. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**OLD BUSINESS**

*Mr. Roy moved to authorize the Secretary/Treasurer to send the R-4 zoning amendment to the Chester County Planning Commission and the Township Planning Commission and to advertise for the hearing after final review of the Township Solicitor and Township Engineer. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**Stormwater Ordinance Adoption (Update)** - Ms. Sebastian stated that she is awaiting the Township Engineer's response regarding the Stormwater Ordinance Adoption.

**OTHER BUSINESS**

Comcast – Ms. Sebastian requested that the Lower Oxford Township send her all the street names in Lower Oxford to forward to Comcast for their proposal submittal.

**Upward Broadband**

*Mr. McMahon moved to authorize the Secretary/Treasurer to send a letter to PA Broadband Authority acknowledging that Upward Broadband has provided notification for their intention to submit a proposal to the COVID-19 ARPA Capital Projects Fund Broadband Infrastructure Program for our Community. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**PUBLIC COMMENTS**

Chris Watters stated that Oxford Area Sewer Authority does not maintain the trees on the Ross Sprayfield. She continued to say that the trees are full of mulberry bushes and vines. She is afraid it is going to destroy the trees. Her recollection of the Conditional Use Hearing was that if a tree dies it must be replaced with the same size tree. Also, the wind sensors that were installed on the nozzles are not working properly. She said that a few days ago the wind was blowing and the spray was on. She is concerned that no one is monitoring them.

*Mr. Roy moved to adjourn at 8:34 p.m. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.