

## **Lower Oxford Township Regular Board of Supervisors Meeting Minutes April 10, 2023**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, April 10, 2023.

The following were in Attendance: Chairman, Kevin R. Martin; Vice-Chairman, Noël A. Roy; Member, Robert McMahon; Secretary/Treasurer, Deborah J. Kinney; Winnie Moran-Sebastian; and six guests.

Mr. Martin called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Mr. Martin asked if anyone wanted to appear on the regular meeting agenda.

### Oxford Public Library

Ms. Carey Bresler, Director, was in attendance and thanked the Board of Supervisors for their continued support and consideration of a proclamation declaring that April 23-29, 2023, is National Library Week.

*Mr. Roy moved to approve Resolution No. 2023-10 proclaiming that April 23-29, 2023, is National Library Week.*

*Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

### Comcast

Ms. Caitlin Ganley, Comcast's Senior Director of Government and Regulatory Affairs, made a presentation to the Board of Supervisors regarding Comcast's new products via federal grants that may be able to supply internet to those homes in the Township who do not have the privilege of obtaining internet and WIFI due to location restrictions. The Board of Supervisors agreed to have Solicitor, Sebastian, look over any franchise agreement that Comcast may forward to the Township.

### Approval of Meeting Minutes

*Mr. Roy moved to approve the meeting minutes for the regular meeting held on March 13, 2023. Mr. McMahon seconded the motion. MOTION CARRIED.*

### Treasurer

*Mr. McMahon moved to approve the bills from the General Fund in the amount of \$243,914.31 Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the Treasurer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

### Correspondence

Mrs. Kinney presented the correspondence and stated that it is on file for public review upon request.

### Zoning Officer

Mrs. Kinney reported that letters were received on April 4, 2023, from Providence Place, granting the Board of Supervisors an extension until December 15, 2023, and from Wyncote/Dambro granting the Board of Supervisors an extension until November 17, 2023.

*Mr. McMahon moved to approve the Zoning Officer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

### Engineer

*Mr. Roy moved to approve the Engineer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

### Roadmaster

The Board of Supervisors asked that the Roadmaster take pictures of Hall Road, Reedville Road, and the Calvary Road bridge every six months.

*Mr. Roy moved to approve the Roadmaster's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

Oxford Area Sewer Authority - Mrs. Kinney reported that the Sewer Authority has been awarded a grant in the amount of \$800,000 for the Grant Street Pump Station and for the upgrade to the Septage Receiving Station. Three properties will be processed for foreclosures due to non-payment of sewer bills.

Oxford Area Recreational Authority – No report.

Historical Commission – No report.

Emergency Management - Mr. Roy reported that the Jennersville Hospital has an anticipated opening in 2024 and has proposed the following: ten emergency beds, ten in-patient beds, and an on-site imaging service. Mr. Roy also stated that the wiring that was removed from the building by the prior owner has created a dilemma for the new owners and has prevented them from opening in a timely manner.

Oxford Regional Planning Committee - Mr. Brown reported that the Committee met virtually on Wednesday, March 22, 2023. He stated that the 2023 Transportation Improvement Inventory (TII) study is due by April 28<sup>th</sup> and must be submitted by each municipality. The next virtual meeting is scheduled for Wednesday, April 26, 2023.

Tax Collector - Mrs. Kinney collected \$33,939.95 from the Chester County Treasurer for the 2023 Real Estate Taxes and \$425.68 for interim Real Estate Taxes for March 2023. There was a total of \$233.45 collected for the Fire Hydrant Taxes for March 2023.

*Mr. Roy moved to approve the Tax Collector's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

#### New Business

*Mr. Roy moved to approve Resolution No. 2023-11 to designate Lower Hopewell Road (T-312) that extends approximately 4,000 linear feet from Bethel Road (T-323) to Calvary Road (T-319) for the 2023 State Fund Liquid Fuels Project and authorize the Secretary/Treasurer to advertise for bids. . Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

Old Business – None.

#### Other Business

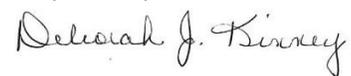
The 2022 Annual Audit was completed by Barbacane Thornton on March 28, 2023. The Auditors had “No Findings” and stated that the Township finances are in great shape. The Secretary/Treasurer advertised the “Summary Financial Statement” in the Daily Local News on Monday April 3, 2023, and the Auditors (Barbacane Thornton) submitted the Township’s Financial Report to DCED.

Rascke, LLC (Valleybrook RV) located at 141 Union School Road, Oxford, PA 19363, has requested a variance for a rear setback from 50’ to 20’. The hearing is scheduled for Wednesday, May 10, 2023, at 7:00 p.m.

*Mr. Roy moved to recommend to the Zoning Hearing Board that the variance for Valleybrook RV from 50’ setback to 20’ be denied because the variance request does not indicate a hardship with the land. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to adjourn at 8:03 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Respectfully Submitted,



Deborah J. Kinney, Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.