

Lower Oxford Township
Board of Supervisors' Meeting Minutes
October 10, 2022

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, Oxford, PA 19363, on Monday, October 10, 2022.

The following were in Attendance: Supervisors: Kevin Martin, Noël A. Roy, and Robert McMahon; Steve Price, Roadmaster; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Moran- Sebastian; and five guests.

Chairman, Martin, called the regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

Mr. Martin called for public comments concerning items on the agenda. There were none.

Recognition of Those Asking to Appear on the Agenda: There were none.

APPROVAL OF MEETING MINUTES

Mr. Roy moved to approve the minutes for the regular meeting on September 12, 2022. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

APPROVAL OF BILLS - TREASURER

Mr. Roy moved to approve the bills from the General Fund in the amount of \$81,173.32. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

CORRESPONDENCE

Mrs. Kinney presented the correspondence and stated that it is on file for public review upon request.

ZONING OFFICER & CODES ENFORCEMENT

Mrs. Kinney stated that the following subdivisions are currently at the Planning Commission level: 1) Mitchell Glenn, 4401 Forge Road, Oxford – 2-Lot Subdivision and Add-on; and 2) William Kepler 410 Conner Road, Oxford – 3-Lot Subdivision.

Mr. McMahon moved to deem the Mitchell Glenn 2-Lot Subdivision & Add-On Plan null and void unless an extension letter is received on or before October 26, 2022. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon moved to approve the Zoning Officer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

ENGINEER

Mr. Roy moved to approve the Engineer's report that is on file at the Township Office. Mr. McMahon seconded the motion. All in favor. Motion carried.

ROADMASTER

Mr. Price reported that bore hole tests will be conducted at the Calvary Road Bridge site to locate the depth of the bedrock. He further stated that the Engineer is currently working on the "Request for Proposal" to construct the new bridge. Mr. McMahon stated that the Walsh construction crew did a great job on the demolition of the old bridge.

Mr. Roy moved to approve the Roadmaster's Report that is on file at the Township Office. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

OXFORD AREA SEWER AUTHORITY

Mrs. Kinney reported that the safe had been removed from the new building and renovations are currently underway. Their goal is to be in by the end of the year. There are a few issues with the Pine View Estates project that are related to dedication. The Lower Oxford Township Solicitor and Oxford Area Sewer Authority Solicitor are working together to resolve these issues.

OXFORD AREA RECREATION AUTHORITY

The OARA met on Thursday, August 18, 2022, at the Oxford Area Regional Park. Oxford Feed and Lumber has donated poles for the sun sails at the Natural Playground. A "Movie Night In The Park" double-feature will be held on Saturday, October 8th. The Natural Playground Dedication is still to be determined. They are currently looking for volunteers from Elk Township and West Nottingham Township to serve as members.

HISTORICAL COMMISSION

Jay Eaton reported that the grain separator was transported to the Oxford Area Foundation on Route #272 and drone photography of the move has been recorded. The Historic Commission has begun to put together the historic photos that they have collected of the Oxford Area Region.

EMERGENCY MANAGEMENT

Mr. Roy reported that there was an incident with a fire fighter being hurt during an active fire and a Lincoln University Officer was found passed out from severe stomach cramps. He also reported that the PA Supreme Court has set a date for November 30, 2022, to hear the Aqua lawsuit. There is no additional hospital information available.

OXFORD REGIONAL PLANNING COMMITTEE

Mr. Brown reported that the ORPC met virtually on Wednesday, September 28, 2022. There was discussion on an "active shooter" scenario and Sgt. Coverly from the Oxford Borough Police was present. In case of an active shooter emergency, the Oxford School Police will be in charge, followed by the Oxford Borough Police and then the State Police will take charge of the situation when they arrive. The committee would like to get someone from Lincoln University to sit in on their next meeting. There was brief discussion regarding the Route #1 corridor. Mr. Brown stated that West Nottingham is concerned about warehouses. He also stated that they will be working on a revised regional plan in Spring 2023. Their next scheduled virtual meeting will be held on October 26, 2022, at 7:00 p.m.

TAX COLLECTOR

Mrs. Kinney collected a total of \$95.80 for the Fire Hydrant Taxes and \$199.85 from the Chester County Treasurer for the real estate taxes for the month of September 2022.

Mr. Roy moved to approve the Tax Collector's Report. Mr. McMahan seconded the motion. All in favor. MOTION CARRIED.

NEW BUSINESS

Mr. Roy moved to adopt Resolution No. 2022-19 for Act 57 of 2022 Amending the Local Tax Collection Law that was signed by Governor Wolf on July 11, 2022, that takes affect October 10, 2022. Mr. McMahan seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to donate \$250 to the Oxford Area Recreation Authority for the "Movie Night In the Park" fundraiser. Mr. McMahan seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahan moved to set the date for the 2023 Draft Budget Hearing for Tuesday, October 25, 2022, at 9:00 a.m. and authorize the Secretary/Treasurer to advertise accordingly. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to observe Trick-or-Treat on Monday, October 31, 2022, from 6:00 p.m. until 8:00 p.m. Mr. McMahan seconded the motion. All in favor. MOTION CARRIED.

OLD BUSINESS

Ms. Sebastian, Township Solicitor, stated that she spoke with the Township Engineer regarding the Baltimore Pike forced sewer main and is waiting for the Oxford Area Sewer Authority to amend their resolution to allow grinder pumps on the forced main.

OTHER BUSINESS

Ms. Sebastian stated that the USDA has money available for broadband expansion. However, the program requires that the provider offer it to low income households. The Township does have under served areas. Armstrong would have to agree to provide discounts to the low income households.

Mr. Martin stated that the liquid fuels allocation from PennDOT for 2023 will be \$210,728.36.

Mrs. Kinney stated that the Township received a check from the Oxford Area Sewer Authority on September 21, 2022, in the amount of \$24,000 for partial repayment of the USDA loan.

Ms. Sebastian stated she is currently working on an ordinance for emergency parking and will have it ready for the Board of Supervisors meeting in November 2022.

Mr. Roy moved that the agenda be amended to add the authorization of the Chairman to sign the Developer Agreement and Land Development Agreement for the Pine View Phase II. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Mr. Martin called for public comment on amendment. There was none.

PUBLIC COMMENTS

Mr. Farber asked the Board if they would consider contacting State legislators to make the internet a regulated activity this way there would be Public Utility Commission oversight. Supervisor Roy stated that he will touch base with State Representative, John Lawrence, regarding this issue. Supervisor Martin stated that maybe the Township could write a Resolution and present it to State Representative Lawrence regarding this issue.

ADJOURNMENT

Mr. Roy moved to adjourn at 8:11 p.m. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.