

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**June 13, 2022**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, Oxford, PA 19363, on Monday, June 13, 2022.

The following were in Attendance: Supervisors: Kevin Martin, Noël A. Roy and Robert McMahon; Secretary/Treasurer, Deborah J. Kinney; Solicitor, Winifred Moran- Sebastian; and six guests.

Chairman, Martin, called the regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

Mr. Martin called for public comments concerning items on the agenda. There were none.

Mr. Martin called for those asking to appear on the agenda. There were none.

**APPROVAL OF MEETING MINUTES**

*Mr. Roy moved to approve the minutes for the regular meeting on May 9, 2022. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**APPROVAL OF BILLS - TREASURER**

*Mr. Roy moved to approve the bills from the General Fund in the amount of \$377,066.61. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to approve Escrow Release No. 8 in the amount of \$119,854.00 for Pine View Estates Phase II per Township Engineer letter dated June 8, 2022. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the Treasurer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**CORRESPONDENCE**

Mrs. Kinney presented the correspondence and stated that it is on file for public review upon request.

**ZONING OFFICER & CODES ENFORCEMENT**

Glenroy Farm LP – 56-7-69 & 56-12-1

*Mr. McMahon moved to approve a waiver from §22-518 that requires survey monuments and markers for the Glenroy Farm LP Agricultural Lot Add-On located at 401 Glenroy Road, Nottingham, PA 19362, further identified by Tax Parcel Nos. 56-7-69 & 56-12-1. Mr. Roy seconded them motion. All in favor. MOTION CARRIED.*

*Mr. Roy moved to approve the Glenroy Farm LP Agricultural Lot Add-On by Resolution No. 2022-15 located at 401 Glenroy Road, Nottingham, PA 19362, further identified by Tax Parcel Nos. 56-7-69 & 56-12-1 contingent upon an approved "easement agreement for agricultural purposes only" by the Township Solicitor. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to approve the Zoning Officer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**ENGINEER**

*Mr. Roy moved to approve the Engineer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**ROADMASTER**

*Mr. McMahon moved to approve the Roadmaster's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

## **OASA**

Mr. McMahon reported that the Oxford Area Sewer Authority has started remodeling the building that was purchased.

## **OARA**

Mrs. Kinney reported that the Oxford Area Recreational Authority received a \$6,500 grant from the E. Kneal Dockstader Foundation for the construction of a natural playground and trails. They are currently working on details to bring back the popular Halloween events. West Nottingham Township will now store the records for the OARA and documents will be sorted and outdated records will be disposed of per State regulations. They are preparing documentation to quantify losses due to COVID-19. These losses would include fund-raising events, sponsorships, donations and fees that were not held due to the pandemic. These funds may be recoverable through the American Rescue Plan Act. OARA is not sure if this amount would be divided up between the supporting municipalities or designated to those with the park physically within their boundaries.

## **HISTORICAL COMMISSION**

No report.

## **EMERGENCY MANAGEMENT**

Mr. Roy reported that there was potentially encouraging news regarding the purchase of Tower Health. He also stated that he attended the Memorial Day celebration at the park with the unveiling of the new Mount America Soldiers Cross.

## **OXFORD REGIONAL PLANNING COMMITTEE**

Mr. Brown reported that the ORPC met virtually on May 25<sup>th</sup>. He stated that most of their discussion has been regarding the new stormwater ordinance that the County is currently writing due to an amendment that must be made regarding the MS4. Their next virtual meeting will be held on June 26<sup>th</sup> at 7:00 p.m.

## **TAX COLLECTOR**

Mrs. Kinney collected a total of \$6,891.54 for Real Estate Taxes and \$139.68 for the Fire Hydrant Taxes for the month of May 2022.

*Mr. Roy moved to approve the Tax Collector's Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

## **NEW BUSINESS**

### Fee Schedule – Resolution No. 2022-13

*Mr. Roy moved to approve a revised Fee Schedule by Resolution No. 2022-13. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

## **OLD BUSINESS**

Pine View Estates – Forced Main Agreement is on hold for the moment according to Township Solicitor, Winnie Sebastian.

## **OTHER BUSINESS**

Mrs. Kinney stated that the Township received a letter from Linda Graham who resides at 670 Union School Road, Oxford, PA, who requested that the Township send a letter to PennDOT to conduct a traffic study of Cream Road to see if it warrants a tractor-trailer restriction.

The Board of Supervisors did not feel it was necessary to conduct a traffic study due to there being only one farm back there that would not have access to the large trucks receiving farm products for distribution.

## **PUBLIC COMMENTS**

Mr. Brown inquired about Lincoln University Campus having policing for the safety of the students in case of a terroristic attack like the one at Uvalde, Texas. The Oxford Regional Planning Committee will be speaking to this at their next meeting.

**ADJOURNMENT**

*Mr. Roy moved to adjourn at 7:50 p.m. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

Respectfully Submitted,

A handwritten signature in cursive script that reads "Deborah J. Kinney".

Deborah J. Kinney  
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.