

Lower Oxford Township
Board of Supervisors Meeting Minutes
July 12, 2021

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, July 12, 2021.

The following were in Attendance: Supervisors Kevin R. Martin, Noël A. Roy, and Steven C. Price; Secretary/Treasurer, Deborah J. Kinney; Building Inspector, Scott Moran; and eight guests.

Mr. Martin, called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

There were no public comments concerning items on the agenda.

Mr. Martin called for recognition of those asking to appear on the agenda.

Lt. Daniel D. Steele, Station Commander of the PA State Police, in Avondale, introduced himself to the Board of Supervisors. Lt. Steele stated that he has been with the State Police for twenty years. He came to the Avondale State Police (Troop J) in March 2021. He further stated that the Avondale State Police consists of 70 Troopers and serves seventeen Townships in Chester County.

Mr. Roy moved to approve the meeting minutes for the Board of Supervisor's Regular Meeting that was held on June 14, 2021. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Price moved to approve and pay the bills from the General Fund in the amount of \$131,398.28. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Treasurer's report. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney presented the correspondence and stated that it is on file for public review upon request.

Mr. Price moved to approve the Building Inspector's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Keith Campbell stated that they are making progress in Pine View Estates. He stated that the pump station is finished and the sewer main should be up and running shortly. He further stated that Phase II will begin next week, and that tar and chipping will begin in Phase I. Mr. Price recommended waiting until next Spring to tar and chip the roadway.

Mr. Roy moved to approve Resolution No. 2021-13 to extend the Runnymede Subdivision Final Plan an additional 180 days. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney stated that a 161-day extension letter was received for Providence Place that will expire on December 20, 2021.

Mr. Price moved to approve the Zoning Officer's Report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Engineer's Report. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Roadmaster's Report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon reported that the Oxford Sewer Authority met on Wednesday July 21st. He stated that the Authority sent out liens and completed shut-offs for the unpaid properties. Mr. McMahon also stated that if the USDA loan is approved, the municipalities will not be liable for any money.

Mrs. Kinney reported that the Oxford Area Recreational Authority received a grant in the amount of \$6,500 from the Dockstader Foundation; they are working on details to bring back the Halloween events; records will now be stored at the West Nottingham Township; and they are preparing documentation to quantify losses due to COVID-19.

Mr. Eaton reported that the Lower Oxford Historical Commission will meet on Thursday, July 22nd. He stated that West Nottingham Township is in the first stages of developing a "Regional Heritage Center." Chester County Planning Commission is also updating their Act 247 submittal form to include a checkbox for historic resources.

Mr. Roy, Emergency Management Coordinator, reported that he will be attending a meeting at the Union Fire Company No. 1 on Thursday, July 15th at 7:00 p.m.

Mr. Brown reported that the Oxford Regional Planning Committee did not meet in June. Their next scheduled meeting will be held on Thursday, July 28th.

Mrs. Kinney collected \$623.88 from the Chester County Treasurer for the Real Estate Taxes and \$145.84 for the Fire Hydrant Taxes for the month of June 2021.

Mr. Roy moved to approve the Tax Collector's Report. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Pine View Enterprise Stormwater Operations and Maintenance Agreement that is owned by Justin W. and Rachel A. Kreider, further identified as Parcel No. 56-4-29.5, located at 275 Whiteside Drive, Oxford, PA 19363. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Price moved to approve a revised fee scheduled by Resolution 2021-14. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Union Fire Company No. 1's Annual Fire Protection Services for the 2021 in the amount of \$64,891.00. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Union Fire Company No. 1 Ambulance Division's Services for 2021 in the amount of \$25,808.00. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve reimbursement in the amount of \$148.50 per month for Supervisor Martin's monthly Medicare expenses and make retroactive to February 2021. Mr. Price seconded the motion. MOTION CARRIED. Mr. Martin abstained.


Mr. Price moved to approve PennDOT's Winter Services Agreement Maintenance Function Classification (MFC) "D/E" in the amount of \$1,131.97 per mile. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney stated that starting July 13, 2021, there will be a policy change in how the fees for permits will be collected. Any permits issued will require two checks from the applicant: One check made payable to the Lower Oxford Township for permit fees and a separate check made payable to Accurate Building Inspections for plan reviews and inspections.

Mrs. Kinney stated that the Mazepink Zoning Hearing will be continued on Tuesday, July 27, 2021, at 7:00 p.m. at the Lower Oxford Township Building.

Mr. Roy moved to adjourn at 7:40 p.m. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.