

**Lower Oxford Township**  
**Board of Supervisors Meeting Minutes**  
**March 14, 2022**

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, Oxford, PA 19363, on Monday, March 14, 2022.

The following were in Attendance: Supervisors: Noël A. Roy and Robert McMahon; Roadmaster, Steven Price; Secretary/Treasurer; Deborah J. Kinney; and five guests.

Vice-Chairman, Roy, called the regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

**PUBLIC COMMENTS CONCERNING ITEMS ON THE AGENDA**

Mr. Roy called for public comments concerning items on the agenda. There were none.

**RECOGNITION OF THOSE ASKING TO APPEAR ON THE AGENDA**

Mitchell Glenn – Relief from Real Estate Tax Penalty Fees – Mrs. Kinney explained that Mr. Glenn had stopped into the Township Office to discuss real estate tax penalty fees associated with the new 911 address change that affected his receiving his taxes in a timely manner.

*Mr. McMahon moved to authorize the Secretary/Treasurer, Deborah Kinney, to send a letter to the Chester County Treasurer stating that the Board of Supervisors have agreed to forgive penalty fees and/or other statutory interest that has accrued since the liens were certified at the Tax Claim Bureau for 2020 and 2021 Real Estate Taxes. Mr. Roy seconded the motion. All in favor. MOTION CARRIED*

Christian King - 56-7-70 – 462 Calvary Road, Nottingham – Family Farm Related Business Application

*Mr. McMahon moved to authorize a Family Farm Related Business Application for a sawmill operation located at 462 Calvary Road, Nottingham, PA, 19362, further identified by Tax Parcel No. 56-7-70. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Oxford Library – Carrie Bressler – National Library Week

*Mr. McMahon moved to approve Resolution No. 2022-09 proclaiming that April 3-9, 2022, be declared National Library Week. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**APPROVAL OF MEETING MINUTES**

*Mr. Roy moved to approve the minutes for the regular meeting on February 14, 2022. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**APPROVAL OF BILLS - TREASURER**

*Mr. Roy moved to approve the bills from the General Fund in the amount of \$58,797.70. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**CORRESPONDENCE**

Mrs. Kinney presented the correspondence and stated that it is on file for public review upon request.

**ENGINEER**

*Mr. Roy moved to approve the Engineer's report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

**ROADMASTER**

*Mr. McMahon moved to approve the Roadmaster's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

## **ZONING OFFICER & CODES ENFORCEMENT**

Bajaj Petroleum, LLC – 1824 Baltimore Pike, Oxford, PA 56-9-19.2

*Mr. McMahon moved to approve the “Ballast Easement Agreement” for the Site Plan Bajaj Petroleum, LLC, located at 1824 Baltimore Pike, Oxford, PA 19363, further identified by Tax Parcel No. 56-9-19.2. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to approve the site plan for the Bajaj Petroleum, LLC, located at 1824 Baltimore Pike, Oxford, PA 19363, further identified by Tax Parcel No. 56-9-19.2. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

*Mr. McMahon moved to approve the Zoning Officer’s report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

## **OASA**

Mr. McMahon reported that the Sewer Authority met on Wednesday, February 16, 2022. He stated that everything seems to be running smoothly at the sewer plant. The Engineers will apply for grants for the upgrade of the sewer pump station. The Sheriff sales were successful in collecting money owed to the Sewer Authority. There may be liens placed on more properties shortly. He also stated that the Sewer Authority Board voted to purchase a building (Truist Bank) that is for sale in East Nottingham Township at their February meeting. Mr. McMahon and Mr. Gray, both representatives of Lower Oxford Township, voted against the purchase of the building until the Borough and Municipalities that loaned them money to bail them out are paid back. Mr. McMahon wanted the Board to note that the building was listed “AS IS-WHERE IS” and is of concern to him.

## **OARA**

Mrs. Kinney reported on behalf of Art Astle that the Oxford Area Recreation Authority met on Thursday, February 17, 2022. The following items were discussed: 1) The entrance to the west parking lot was chained until Spring due to the vandalism. 2) A new food truck event for May 21<sup>st</sup> that will include a live band. 3) Dedication ceremonies are planned on Memorial Day weekend for the new Mount America Veterans Memorial. 4) Natural Playground at the Oaks Road parcel will hopefully have a Spring dedication and opening and 5) Working on ideas and planning for an adaptive adult physical fitness area.

## **EMERGENCY MANAGEMENT**

Mr. Roy reported that the deal with Tower Health (Jennersville Hospital) and the Canyon Atlantic Partners, LLC, (located in Austin, TX) fell through. There is a possibility that others may be interested in purchasing the building and keeping it as a hospital.

## **OXFORD REGIONAL PLANNING COMMITTEE**

Mr. Brown reported that the ORPC met virtually on March 23<sup>rd</sup>. Mark Gallant was away on vacation so there was no agenda. A memo came out since then and asked that the Townships and Borough consider supporting an application for a grant for the Baltimore Pike Bikeway.

## **TAX COLLECTOR**

Mrs. Kinney collected a total of \$5,967.65 for Real Estate Taxes from January thru March 2022. There were no monies collected for Fire Hydrant Taxes.

*Mr. Roy moved to approve the Tax Collector’s Report. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

## **NEW BUSINESS**

Road Bids for 2022 State Funding

*Mr. Roy moved to approve Resolution No. 2022-08 to designate Union School Road (T-353) between Limestone Road (SR-0010) and extends approximately 4,030 linear feet to the Wyncote Drive maintenance shed; and Reedville Road (T-318) and Conner Road (T-321) that extends approximately 2,915 linear feet and authorize the Secretary/Treasurer to advertise for bids. Mr. McMahon seconded the motion. All in favor. MOTION CARRIED.*

Spring Trash Day

*Mr. McMahon moved to set the dates for Spring Trash Day for Friday, April 29<sup>th</sup> from 7:00 a.m. until 3:00 p.m. and Saturday, April 30<sup>th</sup> from 7:00 a.m. until 1:00 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

**OLD BUSINESS**

Conditional Use Hearing – Lincoln University – Cresson Hall

Mrs. Kinney stated that the Applicant has withdrawn the application as of March 14, 2022.

**OTHER BUSINESS**

FEMA Grant

Mrs. Kinney stated that a representative from FEMA has contacted the Township and informed them that they have qualified for grant money for infrastructure for storm damage due to Hurricane Ida. A representative from FEMA will be reaching out to the Township to set up a conference call and give the details regarding the grant. A profile has already been set up in the Township's name so that they can get started on the process.

**PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

*Mr. McMahon moved to adjourn at 7:40 p.m. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.*

Respectfully Submitted,



Deborah J. Kinney  
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.