

Lower Oxford Township
Board of Supervisors Meeting Minutes
August 9, 2021

The Regular Meeting of the Lower Oxford Township Board of Supervisors was held at the Township Building located at 220 Township Road, on Monday, August 9, 2021.

The following were in Attendance: Supervisors Kevin R. Martin, Noël A. Roy, and Steven C. Price; Secretary/Treasurer, Deborah J. Kinney; and seven guests.

Mr. Martin, called the Regular Board of Supervisors meeting to order at 7:00 p.m. with the Pledge of Allegiance and a moment of silence.

There were no public comments concerning items on the agenda.

Mr. Martin called for recognition of those asking to appear on the agenda. There were none.

Mr. Price moved to approve the meeting minutes for the Board of Supervisor's Regular Meeting that was held on July 12, 2021. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve and pay the bills from the General Fund in the amount of \$68,355.22. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Price moved to approve the Treasurer's report. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mrs. Kinney presented the correspondence and stated that it is on file for public review upon request.

Mr. Roy moved to approve the Building Inspector's Report. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve Resolution No. 2021-15 to extend the Reedville Village Land Development Plan an additional 184 days. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Price moved to approve Resolution No. 2021-16 to extend Reedville Business Park Land Development Plan an additional 184 days. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Zoning Officer's Report. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve the Roadmaster's Report. Mr. Martin seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon reported that the Oxford Sewer Authority met on August 18th. He stated that the Authority has finalized the refinancing of the USDA loan at 2.38%. He also stated that the pump station is up and running at the Pine View Estates on Conner Road.

Mrs. Kinney reported that the Oxford Area Recreational Authority received a \$10,000 grant from Giant that they are hoping can be used for a gazebo. They are beginning to expand park features to the Oaks Road site. They plan to resume their popular Halloween event and hope to add other events to generate awareness and funding. They are also requesting financial aid from the Municipality's COVID-19 Local Fiscal Recovery Fund monies that were allocated under the American Rescue Plan Act (ARPA) for Authority expenditures and losses resulting from the pandemic.

Mr. Eaton reported that he attended a zoom meeting for the Oxford Regional Historic Preservation on July 27th. They discussed the following: 1) Develop an Agricultural Heritage Center for the Region and County; 2) West Nottingham Agricultural Center; and 3) Advocate for Chester County Planning Commission Act 247 to review guidelines to support municipal historic preservation.

Mr. Roy, Emergency Management Coordinator, reported that he attended a meeting at the Union Fire Company No. 1 on Thursday, July 15th. He stated that the Union Fire Company No. 1 and the Ambulance Division reviewed 2022 funding request and future projections. They are proposing an increase in per capita starting in 2022. Mr. Roy also reported that they are proposing to hire two full-time fire fighters at approximately \$75,000/year each.

Mr. Brown reported that the Oxford Regional Planning Committee met virtually on July 28th. Rachael Griffith and Brian Styche spoke regarding the Southern Chester County Circuit Trail Feasibility Study. Mr. Brown stated that PennDOT is exploring the addition of a multi-use trail to the scope of their reconstruction of the US Route #1 Bypass from PA 472/Lancaster Ave to the Maryland State Line. The committee also discussed the following: CCPC Natural Resources Inventory; Benefits and Obstacles of Traffic Impact Fees; ORPC Regional Subcommittee Updates; and whether to meet virtually, in-person or both for future meetings.

Mrs. Kinney collected \$395.85 from the Chester County Treasurer for the Real Estate Taxes and \$55.89 for the Fire Hydrant Taxes for the month of July 2021.

Mr. Roy moved to approve the Tax Collector's Report. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Mr. Roy moved to approve Friday, October 8th from 7:00 a.m. until 3:00 p.m. and Saturday, October 9th from 7:00 a.m. until noon as the Township's Large Fall Trash Day and authorize the Secretary to advertise accordingly. Mr. Price seconded the motion. All in favor. MOTION CARRIED.


Mrs. Kinney stated that the Township has received their first installment of the COVID-19 Funds in the amount of \$265,807.46. The Township Solicitor recommended that the money be placed in a separate account. Chairman, Martin and Treasurer, Kinney will open a new account at Fulton Bank and transfer the funds.

Mr. Price moved to adopt the Gregory P. Mazepink agreement and authorize the Chairman of the Board to sign. Mr. Roy seconded the motion. All in favor. MOTION CARRIED.

Mr. McMahon asked the Board of Supervisors if they know how the money for the COVID-19 funds can be used. The Board told Mr. McMahon that there are no definitive answers to date and that the Township Solicitor is looking into it.

Mr. Roy moved to adjourn at 7:30 p.m. Mr. Price seconded the motion. All in favor. MOTION CARRIED.

Respectfully Submitted,



Deborah J. Kinney
Secretary/Treasurer

Note: Copies of all reports mentioned are available at the Lower Oxford Township Building, 220 Township Road, Oxford, PA.